

Florence Township Heritage Preservation Commission

<http://www.florencetwp.org/heritagecommission.html>

April 15, 2008 HPC meeting minutes:

Call to Order The meeting was called to order at 7:15 with the following members present: Andrea Hamilton, Char Henn, Cory Koplín, Bill Flies, and Dan Staker.

Secretary's Report The minutes of the March 18, 2008 meeting were approved as posted.

Treasurer's Report The treasurer's report was approved as posted. The HPC's Park's has a \$6,430.20 current balance. After including projected income and expenses the projected balance is \$5,930.20. Township HPC balance was \$541.70 with a projected balance of \$3,541.70.

Town Board Meeting February Meeting Results:
 The new HPC Commission representative as appointed by the Township Board is supervisor Joan Marshman.
 The person filling the position of park supervisor is Clay Ruggles
 This year's township road contract was awarded Swenke Co Inc.
 HPC reduction from seven to five members was brought before the Township Board. They will await an approved motion from the Heritage Preservation Committee
 A request for an additional \$50,000 for increased law enforcement within the borders of Florence was presented to the Town Board. In lieu of approving any Township money the Board discussed setting up a law enforcement board. They are requesting candidates to serve.

Design Review Applications (DRA)
 None presented

New Business
HPC Ordinance Revision

As previously discussed in last month's minutes the HPC has been unable to recruit enough new members to bring it up to the full seven-person membership. There was an approved motion to reduce the current seven-member board down to five. With the inclusion of the two outside members, i.e., the Florence Township Board and the Goodhue County Historical Society the total membership would go from nine members down to seven members. This request will be brought before the Town Board for requested ordinance revision.

Other revisions: Other than some grammatical errors within the current ordinance language (which will be dealt with later) no other revisions were discussed.

HPC Project Poll

Chairman Flies provided within the meeting agenda a project poll worksheet so that the HPC members present could vote as to which of the current projects the membership would either keep within the HPC auspices and which of these projects are considered by the members not to be of enough of a "historical preservation" nature and thus removed from the HPC list of priority projects and duties. The results of the poll is as follows:

HPC MEMBERSHIP	MEMBERS INITIALS									
*Andrea Hamilton	AH									
*Bill Flies		BF								
*Char Henn			CH							
Clay Ruggles				CR						
*Cory Koplín					CK					
*Dan Staker						DS				
Joyce Engstrom							JE			
Joan Marshman								JM		

* Members present for poll

New Parks Commission											PARK
Friends of the Townhall											FOT

"K" for Keep, "C" for Cancel, Blank if not present or not voting.

Project	AH	BF	CH	CR	CK	DS	JE	JM	Results	Xfer To
<i>Antiblion Property</i>	<i>K</i>	<i>K</i>	<i>K</i>		<i>K</i>				<i>K</i>	
<i>Book Distribution</i>	<i>K</i>	<i>K</i>	<i>K</i>		<i>K</i>				<i>K</i>	
Bringing Back the Lilacs	C	C	C		C				C	
Buckthorn Teams	C	K	C		C				C	PARK
<i>CLG Grant Planning</i>	<i>K</i>	<i>K</i>	<i>K</i>		<i>K</i>				<i>K</i>	
<i>Community Contact Database</i>	<i>K</i>	<i>K</i>	<i>K</i>		<i>K</i>				<i>K</i>	
<i>Design Guidelines Revision</i>	<i>K</i>	<i>K</i>	<i>K</i>		<i>K</i>				<i>K</i>	
<i>DRA & Permit Improvements</i>	<i>K</i>	<i>K</i>	<i>K</i>		<i>K</i>				<i>K</i>	
<i>DRA Followup Process</i>	<i>K</i>	<i>K</i>	<i>K</i>		<i>K</i>				<i>K</i>	
<i>Findings of Fact Worksheet</i>	<i>K</i>	<i>K</i>	<i>K</i>		<i>K</i>				<i>K</i>	
Frontenac Remembered	C	K	C		C				C	FOT
Garrard Avenue Plan	C	K	C		C				C	
Heritage Assets Collection	C	K	C		C				C	FOT
Historical Site Signage	C	K	C		C				C	
<i>HPC Ordinance & Bylaw Revision</i>	<i>K</i>	<i>K</i>	<i>K</i>		<i>K</i>				<i>K</i>	
Park Benches	C	K	C		C				C	PARK
Park Supervisor Management	C	K	C		C				C	PARK
Park Shelter Interpretive Center	C	K	C		C				C	PARK
Park Shelter Historical Upgrade	C	K	C		C				C	PARK
Park Sanitary Facilities	C	K	C		C				C	PARK
<i>Preservation Day</i>	<i>K</i>	<i>K</i>	<i>K</i>		<i>K</i>				<i>K</i>	
Ramp Donation Collection	C	K	C		C				C	PARK
<i>Resource Guide Updates</i>	<i>K</i>	<i>K</i>	<i>K</i>		<i>K</i>				<i>K</i>	
Survey Marker Post Installation	C	K	C		C				C	PARK
Valhalla Park Vistas	C	K	C		C				C	PARK
Wakondiota Park Cleanup	C	K	C		C				C	PARK
Walking Tour Brochure	<i>K</i>	<i>K</i>	<i>K</i>		<i>K</i>				<i>K</i>	
<i>Web Site Management</i>	<i>K</i>	<i>K</i>	<i>K</i>		<i>K</i>				<i>K</i>	
Separate Parks from HPC	YES	NO	YES		YES				YES	

As a result of the above poll there was a motion brought forth and approved that we recommend to the Town Board: To create a Parks Commission separate and independent from the Historical Preservation Committee whose duties would be to maintain and manage all public parks and gardens with Florence Township thus removing said duties from the HPC trusteeship.

Next HPC Meeting & Planned Absences

HPC meeting scheduled for May 20, 2008. Dan Staker has asked to be removed from the HPC board therefore will not be present.

Adjournment

Meeting adjourned at 8:50 pm

Secretary, Dan Staker