

AN ORDINANCE ESTABLISHING A PLANNING COMMISSION

WHEREAS, the Town Board as representative, in the best interests of Florence Township, has authorized the formation of a support group to assist the Board of Supervisors in regards to land use, and general planning for future needs and controls within the Township; and

WHEREAS, it is the determination of the Town Board that those objectives of planning can best be accomplished by a Planning Commission as its planning agency pursuant to Minnesota Statutes Section 462.354.

NOW THEREFORE, the Board of Supervisors of Florence Township ordains:

1.0 ESTABLISHMENT

- 1.1 A Township Planning Commission for the Township of Florence is hereby established.
- 1.2 The Commission shall consist of nine (9) members appointed by a simple majority vote of the Town Board. Initial members of the Commission shall be appointed as follows: Three (3) shall be appointed for a term of one (1) year, three (3) shall be appointed for a term of two (2) years, and three (3) shall be appointed for a term of three (3) years. Successive members shall be appointed for three (3) year terms.
- 1.3 At the discretion of the Town Board, each member may be eligible for reappointment, but not for more than three (3) consecutive three (3) year terms.
- 1.4 A member may be removed by a vote of the Town Board. If a member resigns or has four (4) consecutive unexcused absences the Township Board shall appoint a replacement for the unexpired term.
- 1.5 All members shall serve without compensation, but may receive reimbursement for necessary expenses while on official Commission business, if funds are available and appropriated by the Town Board for that purpose.
- 1.6 The term of each member shall begin on January 1 and continue through December 31.

2.0 AUTHORIZATION

- 2.1 The Commission is an advisory board to the Town Board which has the final authority.
- 2.2 The Commission shall have the powers, and shall exercise the duties, conferred upon it by this ordinance, and by Minnesota Statutes Section 462.351 through 462.364.
- 2.3 The Commission shall elect a chairperson and secretary from among its members for a term of one year. An elected internal member of the Commission shall act as secretary. All positions will be elected by a simple majority vote.

3.0 DUTIES

- 3.1 The Commission shall annually study, review, and make recommendations to the Town Board of planned land uses by Lake City and Goodhue County, to determine the impact on Florence Township.
- 3.2 The Commission may also be required to review and make recommendations to the Town Board on applications for conditional use permits and plans for subdivision of land.
- 3.3 The Commission shall, basically, follow Roberts Rules of Order for transaction of business, and shall keep a written record of its resolutions, transactions and findings, which shall be a public record.
- 3.4 On or before January 1 of each year, the Commission shall submit to the Town Board a report of its work during the preceding year.
- 3.5 Minnesota "Open Meeting Laws" must be followed.

4.0 EFFECTIVE DATE

- 4.1 This ordinance shall take effect upon its passage and publication.

5.0 PUBLICATION AND RECORDING

5.1 The Town Clerk is hereby authorized and directed to cause a publication of this ordinance, a summary thereof duly approved by this Board of Supervisors, in the Lake City Graphic and Red Wing Republican Eagle, and to post this Ordinance in its entirety on the bulletin board outside the Town Hall, and at any other usual posting locations(s).

5.2 The Town Clerk shall also record this Ordinance in the Town Hall's Ordinance Book with twenty (20) days after the Ordinance or its title and summary is published, along with proof of publication which shall be attached to the recorded Ordinance.

Enacted by the Florence Town Board of Supervisors this 28th day of November, 1994.

Supervisor Chairman Jon Wiech
Town Board Clerk Lisa Laing