

Florence Township Heritage Preservation Commission

July 20, 2010 Meeting Minutes

Meeting called to order at 7:00 p.m.

Present: Flies, Henn, Rigelman, Hamilton, Hodgson, Blair, Thompson

Minutes: Motion to amend date added – **Approved**

Design Review Application: None presented.

Committee Reports:

Old Business:

1. Commission discussed street sign replacement topic for Old Frontenac. Suggestion was made that we replace all of the signs at one time to meet the standard which has a 2014 deadline.
2. Members reviewed Bylaws during July meeting. Motion by commission to adopt revised 2010 Bylaws – **Approved**

New Business:

1. The 2008 Annual Report was not submitted in October 2009 as required to retain our CLG status and out HPC designation with the National Park Service. The Secretary must complete the October 2008 through September 2009 Annual Report listing preservation initiatives for submission to the Town Board, who will in turn forward it on to the State Historical Preservation Office.
2. Local concern regarding personal items being stored in our public parks. This concern is being addressed by the Town Board and effected residents.
3. The Friends of the Town Hall organization requested of the Town Board that the HPC draft a grant request for Town Hall upgrades. Since the Town Hall is not in an historic district, the HPC does not have responsibility for that site. The Town Board then asked the HPC to consider recommendation of the Town Hall as an historic district. The procedure, per our HPC ordinance, is long and requires Planning Commission approval, State Historical Preservation Office approval, Town Board approval, and Public Meeting approval. Discussion determined that

it be more advisable to possibly assist the organization with the grant request but have the request submitted by the Town Board. The Chairman was asked to request that members of the Friends of the Town Hall attend our next meeting in August to discuss this issue.

4. HPC members reviewed general projects, park projects, and heritage initiatives as future action items. Committee chairs for the approved projects are:
 1. Findings of Fact Checklist (*Bill*)
 2. Garrard Avenue Preservation (*Justin*)
 3. Permit Process Improvements (*Bill*)
 4. Preservation Day 2011 (*Arthur & Laurie*)
 5. Tree planting (*Kerby*)

Meeting Adjourned: 8:05 p.m.

Notes submitted by Justin Thompson