

## Historical Preservation Commission

Meeting Minutes, September 20, 2011

Attendance: Char Henn, Art Hamilton, Bill Flies, Brad Stone, Laurie Hodgson, Justin Thompson, Kerby Rigelman,

Meeting Called to order at 7:00 pm

Minutes of August meeting approved.

Christ Church presented a request for a road sign that exceeded the size guidelines. The committee recommends a variance to install the sign for one year. The variance will be reviewed annually and approval of additional years will be based on the community's comments.

Florence Town Hall Historic District project update was presented. Materials were sent to SHPO but a response has not been received. Committee reviewed the property description and advised that missing documentation at the end must be added. The revised proposed HPC ordinance was reviewed which includes the Florence Town Hall Historic District geographic description and no other modifications. Methods of adding new members to the commission to represent the proposed new district were discussed. Two existing members' terms terminate next April and there is one open seat. This allows for three applications next spring. Another alternative is to terminate all commission appointments and have the town board request new applications so the desired commission makeup could be determined by the town board. Options to be presented to the town board for consideration.

Preservation Day is planned for October 23rd. Laurie will develop the program and Art will talk to the newspapers to publicize the event.

Brian Schreiber discussed the results of the Planning Commission's review of the Park Plan. Rather than change the Park Plan he proposed creating a Township appointed Park Board Commission that would serve alongside the HPC and the PC. The Park Board would be responsible for all the parks in Florence Township. Suggestions included a Park Board makeup that included a Park Management expert, a town board member, and appointed township residents. The HPC chair to assist the PC in presenting at the Supervisors at the next Town Board meeting.

Kerby successfully repaired the park bench at the intersection of Sumner and Garrard. The problem was warping of the wood on the bench. Mike Blair provided a product that effectively replaces the warped boards. Commission members were asked to investigate other benches and advise on those that need to be upgraded.

Bill will contact Sargents Nursery to see how many trees could be purchased and planted for the balance of donations made to the HPC for planting trees. He will report to the Supervisors what Sargents proposes and develop a planting plan for Old Frontenac parks.

Meeting adjourned about 9:00 pm.