

Florence Township Heritage Preservation Commission

HPC Meeting Minutes from Tuesday, April 9, 2019

Attendees: Bill Bruce, Cathy Kouchich, Bill Flies, Linda Buysee, Lorry Wendland (via telephone) and Jan Bruce

Guests: Ellen Stewart and Allen Anderson (via telephone)

The meeting was called to order at 6 PM.

Township Related Business

Cathy provided an update on the Lilac Give-away. She has received prices from two local vendors of bare-root Lilacs, Sargents Nursery of Red Wing and Reuvers' Nursery of Hagar City. Reuvers' Nursery was selected to source the Lilacs, based on pricing and varieties. The event is scheduled for Saturday May 11th, 10 AM to Noon at the shelter adjacent to the Old Frontenac ball field. Eighty plants of mixed varieties will be ordered. They will be available on a first-come first-served basis. Linda will create a flyer announcing the event.

The Frontenac 160th Anniversary Celebration Committee Business

The May Meeting

Event participants will be invited to a meeting on Thursday, May 16th at 6 PM (pending approval by the Town Board) at the Florence Town Hall. They will get an update on our planning for the Frontenac 160th Celebration and have an opportunity to ask questions of the planning committee. Lorry will also invite them to visit Old Frontenac and show them the celebration site prior to the meeting at a time to be set by her.

The June Meeting

Florence Township residents will be invited to a meeting on Thursday, June 13th at 6PM (pending approval by the Town Board) at the Florence Town Hall. They will get an update on our planning for the celebration and have an opportunity to ask questions of the planning committee. The commemorative plaques that have been purchased by the committee for the Old Frontenac century homes will be presented at this meeting.

Event Update

Lorry stepped through all of the activities under the 'Events' button on the frontenac160.com web site, giving the committee an update on progress and changes. These events were of special note:

- The Antique Road Show will require Wi-Fi. Bill Flies will pursue this.
- The Cemetery Walk schedule will likely change.
- The Goodhue County Sheriff Mounted Posse may have a scheduling conflict.
- The numbers and types of items in the Historic Displays from Wabash County may change.
- The Prairie Island Indian Community has not committed to providing a food vendor yet.

- To what extent the Villa Maria will be involved in the celebration is not known at this time.

fronenac160.com Web Site

Bill Flies updated the group on the latest developments on the frontenac160.com web site and his work on the commemorative booklet. Bill was queried regarding software backups for the web site. He stated that backups do exist and are updated regularly. However, a serious issue would exist, if Bill became unable to carry on with the web site maintenance. The knowledge to continue maintenance of the web site would need to be transferred from Bill to someone else, or someone with the knowledge would need to be found. The fact that the web site is at a mature state at this point reduces this risk.

Marketing Report

Allen has prepared a letter to send to VIPs, inviting them to attend the celebration. Bill Bruce, as chair of the HPC, will sign the letter. VIPs that attend will be hosted by Allen. He has requested that we acquire a golf cart for moving VIPs around the grounds.

Budget Report

The Frontenac 160th Celebration received an additional \$1000 from the Greater Lake City Community Foundation. Current value of the Frontenac 160th account is approximately \$11,400. Outstanding liabilities include \$266 for a replica of the Garrard Civil War flag. The value of the account will be approximate \$17,100 after the anticipated grant from the Prairie Island Indian Community is received.

Large Event Application

The large event application for the township is nearly complete. Only a few details need to be resolved.

Electricity at the Ball Park

Bill Bruce is in contact with Andy of Parker Electric in Red Wing to provide an estimate for installation of the required electrical connections.

Tents

Lorry has a list of vendors and participants that will require tents. All of these tents are small (10 x 10, or so). It may be possible to borrow these tents from the Anderson Center. Bill Bruce will contact the Anderson Center director, Stephanie Rogers about this. A large tent needs to be reserved for the vendor area. Ripley's Rental in Red Wing has a 30' x 60' frame tent available at this time and can also provide tables and chairs. Allen stated that we may need one additional large tent to shelter people in case of rain.

Other ...

Lorry suggested that the committee send individual invitations to event sponsors, grantors and descendants of prominent village residents. These people might also need to be hosted when they attend.

Other Township Related Business

Bill Flies has been doing a survey of the various township committees. He has found that the committee by-laws and ordinances are not well understood by the committee members and are not enforced by

the town board. The township, with the aid of a consultant, will be reviewing these by-laws and ordinances and later this month will schedule a meeting to discuss them with town board and committee members.

The meeting adjourned at approximately 8 PM.

Submitted by Bill Bruce, 10 April 2019